



Dear Parents and Carers,

As we come to the beginning of week 3 it's wonderful to see such great learning habits already evident across the school. The children are settling in beautifully to their new classes, and there is a lovely sense of excitement in the air.

Our Nippers, Seal Pups, and Seals had a wonderful time at beach school on Friday, and this will continue to be a regular part of our outdoor learning program each week. It's been fantastic to see the children enjoying their lessons by the sea, and we look forward to more fun and learning in the weeks to come.



## Harvest Festival

We would like to warmly invite you to our Harvest Festival, which will take place on **Monday, 30th September** at **St Peter's Church** at **1:30pm**. This year, we are kindly requesting donations for the Wadebridge Foodbank.

Any contributions would be greatly appreciated.

## Clubs Starting This Week

Our after-school clubs will begin this week and will run for the next 10 weeks. We're excited to offer a range of activities for the children to enjoy.

## School Dinner Update

Thank you for your patience while we worked on getting the school dinner menu sorted with ParentPay. We're happy to report that everything should now be running as it should. We trust that dinners will be ordered in advance going forward, allowing us to remove the administrative task of checking in class each day.

## Head Lice Alert

We have had some reports of head lice in the school. Please could we ask all parents to check their child's hair and treat if necessary? This will help us prevent any further spread.

Thank you for your continued support. We look forward to a wonderful term ahead!

Warm regards,

Emma Williams

Headteacher, Port Isaac Academy

### WE'RE CURRENTLY IN NEED OF:

LADIES DEODORANT

LONG LIFE FRUIT JUICE

NAPPIES. SIZES 4,5 & 6

TINNED SPAGHETTI

JAM

BISCUITS

TINNED TOMATOES

WASHING UP LIQUID

TEA BAGS

SMALL JARS OF COFFEE



Congratulations to our certificate winners this week

	<b>Stars of the Week</b>	<b>English Stars</b>	<b>Maths Stars</b>	<b>Perfect Presentation</b>
<b>Seals</b>	Reggie	Darcey	Harrison	Sadie
<b>Puffins</b>	Lowen	Indica	Joe	Daisy
<b>Dolphins</b>	Florence	Barney	Taylor	Finley





## Attendance Update

I'd also like to remind parents to keep an eye on attendance as we move forward into the term. Good attendance is key to successful learning, and we appreciate your support in ensuring your child is in school each day. I include the information from the Trust policy about exceptional circumstance leave request in order for us to be compliant with the Government regulations.

The law does not grant parents an automatic right to take their child out of school during term time. Any absence from school will disrupt your child's learning. You may consider that a holiday will be educational, but your child will miss out on the teaching that their classmates will receive during your holiday. Attendance is vital to academic success and lost education poses a potential risk of underachievement. This is something we all have a responsibility to avoid.

The Department for Education no longer allows Headteachers to grant any leave of absence during term time unless there are exceptional circumstances. If you consider that your request for absence is exceptional you will need to complete the form available from the school office. A response will be sent to you as soon as possible. If leave is not authorised and you nevertheless withdraw your child from school, the absence will be recorded as unauthorised absence.

If your child is absent from school without authorisation, you will be committing an offence under the Education Act 1996. We may submit a request to Cornwall Council for a Penalty Notice to be issued, in accordance with Sections 444A and 444B of the said Act. Penalty Notices are issued per liable parent, per child and each carry a fine of £80 if paid within 21 days or £160 if paid after this but within 28 days. If your child is further absent from school without authorisation within any 3- year period, you will be committing a further offence under the Education Act 1996. We may submit a request to Cornwall Council for a Penalty Notice to be issued, in accordance with Sections 444A and 444B of the said Act. Penalty Notices for a second offence are issued per liable parent, per child and each carry a fine of £160, payable within 28 days. Importantly, fines per parent will be capped to two fines within any three-year period. Once this limit has been reached, other action such as a parenting order or prosecution will be considered. Failure to pay the Penalty Notice may also result in legal action. If you are prosecuted and attend court because your child has not been attending school, you could get a fine of up to £2,500. Cornwall Council may also apply for the costs incurred in taking the matter to Court, including legal costs. Absence not authorised by the school may also result in a prosecution in the Magistrates' Court under Section 444(1) or Section 444(1A) of the Education Act 1996, leading to a fine of up to £2,500 and/or a custodial sentence. Again, Cornwall Council may also apply for the costs incurred in taking the matter to Court, including legal costs. Money raised from fines is only used by the local authority to cover the costs of administering the system, and to fund attendance support. Any extra money is returned to the government.

'Parent' as set out in Section 576 of the Education Act 1996, defines parent to include: natural parents, whether they are married or not; any person or body who has parental responsibility for a child (as defined by the Children Act 1989) and; any person who, although not a natural parent, has care of a child. Having care of a child means a person with whom a child lives and who looks after a child, irrespective of what their relationship is with said child.

All requests must be completed on this form; letters will not be accepted. This form should be returned to the Attendance Office at least 15 school days before the start of the absence. I hope you will support our efforts in raising attendance and attainment at Port Isaac Academy.



## Whole School Attendance last week 97.9%

For all CELT schools the attendance threshold is set at 96% in line with national attendance data.

Seals	Puffins	Dolphins
<b>96.7 %</b>	<b>96.4%</b>	<b>100 %</b>

**APPENDIX D**

### APPLICATION BY PARENT/CARER (to be completed by each parent/carer)

If you consider an absence during term time to be an exceptional circumstance, please complete this form and return it to the Attendance Office at least 15 school days before the date you wish to remove your child from school.

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Year/Tutor Group: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_

Name of Parent/Carer completing this form: \_\_\_\_\_

First day of absence: \_\_\_\_\_ Date of return to school: \_\_\_\_\_

If leaving your home address before the first day of absence, please provide the date on which you will leave \_\_\_\_\_

Total number of days missed: \_\_\_\_\_ days

Reason for absence: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Signed \_\_\_\_\_ Dated \_\_\_\_\_

\_\_\_\_\_

(Please ensure you give at least 15 school days' notice of the proposed absence)

**APPENDIX D**

### APPLICATION BY PARENT/CARER (to be completed by each parent/carer)

Below to be completed by the school:  
FAO – Headteacher

% Current	% Last Year	Comments

Student Name: \_\_\_\_\_ Tutor: \_\_\_\_\_ Year: \_\_\_\_\_

**AUTHORISED:**

Request has been authorised for the following dates only:

\_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

**UNAUTHORISED:**

Reason why absence is unauthorised:

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Headteacher: \_\_\_\_\_

Date: \_\_\_\_\_

Letter sent / Phone Call / other	Signed: _____	Date: _____
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Action: PN Request	Signed: _____	Date: _____
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